



Borough of Tamworth

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HEALTH AND WELLBEING SCRUTINY COMMITTEE

19 November 2018

Dear Councillor

A Meeting of the Health and Wellbeing Scrutiny Committee will be held in **Committee Room 1 - Marmion House on Tuesday, 27th November, 2018 at 6.00 pm**. Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, appearing to be 'AOS', followed by a long horizontal line extending to the right.

Chief Executive

A G E N D A

NON CONFIDENTIAL

- 1 **Apologies for Absence**
- 2 **Minutes of the Previous Meeting (Pages 5 - 10)**
- 3 **Declarations of Interest**

To receive any declarations of Members' interests (personal and/or personal and prejudicial) in any matters which are to be considered at this meeting.

When Members are declaring a personal interest or personal and prejudicial interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a personal and prejudicial interest in respect of which they do not have a dispensation.

4 Responses to Reports of the Health & Wellbeing Scrutiny Committee

(Update on responses to Reports of the Health & Wellbeing Scrutiny Committee)

5 Consideration of matters referred to the Health & Wellbeing Scrutiny Committee from Cabinet

(Discussion item)

6 Update from Chair

7 Update on Health related matters considered by Staffordshire County Council

8 2018/19 Forward Plan

Please see link to the Forward Plan:

<http://democracy.tamworth.gov.uk/mgListPlanItems.aspx?PlanId=216&RP=120>

(Discussion item)

9 Safeguarding Children and Adults at Risk of Abuse and Neglect (Pages 11 - 20)

(Report of the Children and Families Safeguarding Officer)

10 Update from Working Groups

(Update from Working Groups)

11 First Response Update

(Discussion item)

12 Update on Tamworth Offer in relation to Ear Wax Removal

(Discussion item)

13 Health & Wellbeing Scrutiny Committee Work Plan (Pages 21 - 22)

(Update and discussion on the Health & Wellbeing Scrutiny Committee Work Plan)

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709267 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: R Ford, T Jay, R Bilcliff, A Bishop, R Claymore, M Gant, R Kingstone, M Oates, R Rogers, County Councillor A Little and J Faulkner

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**MINUTES OF A MEETING OF THE
HEALTH AND WELLBEING SCRUTINY
COMMITTEE
HELD ON 16th OCTOBER 2018**

PRESENT: Councillor R Ford (Chair), Councillors T Jay, R Bilcliff, R Claymore, M Gant, R Kingstone, M Oates and R Rogers

The following officers were present: Rob Barnes (Executive Director Communities), Jo Hutchison (Democratic and Elections Officer) and Tina Mustafa (Assistant Director Neighbourhoods)

CABINET: Councillor M Thurgood

14 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor A Bishop, Councillor J Faulkner and County Councillor A Little.

15 MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Health and Wellbeing Committee held on the 24th July 2018 were approved and signed as a correct record.

(Moved by Councillor M Oates and seconded by Councillor R Claymore)

16 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

17 RESPONSES TO REPORTS OF THE HEALTH & WELLBEING SCRUTINY COMMITTEE

The Chair reported that the recommendations from this Committee to Cabinet on adoption of the Motor Neurone Disease Association Charter were endorsed, noting that if it was identified that the adoption would require additional funding, then full Council approval would be sought.

18 CONSIDERATION OF MATTERS REFERRED TO HEALTH & WELLBEING SCRUTINY COMMITTEE FROM CABINET

None identified at this time.

19 UPDATE FROM CHAIR

The Chair reported that he had received a letter from West Midlands Ambulance Service NHS Foundation Trust providing notice that the trust intended to change its name to include “University” in it. The Chair reported that the trust intended to change its name to articulate the trust’s role in education and training. The Chair confirmed that the letter would be circulated to all Councillors.

Councillors requested that the Chair seek clarification from the trust as to the reasons for the name change, how the change would benefit patients and the cost implications of the change.

20 UPDATE ON HEALTH RELATED MATTERS CONSIDERED BY STAFFORDSHIRE COUNTY COUNCIL

The Chair reported that he would contact Councillor Little and request a written update be circulated to all Councillors, focussing on Staffordshire mental health provision and the new Mental Health Policy.

21 2018/19 FORWARD PLAN

The Forward Plan was discussed, however no further items were identified for consideration by this Committee.

22 HOUSING ALLOCATIONS POLICY

Councillor M Thurgood introduced the Executive Director Communities and the Assistant Director Neighbourhoods to the Committee who presented an overview of the Housing Allocations Policy review underway and the timescales to complete the review.

The Assistant Director Neighbourhoods reported that the aims of housing allocations were to:

- Support the Council’s vision and strategic ambitions;
- Enable choice and informed decision making;
- Prioritise those in most housing need;
- Seek to prevent homelessness;
- Support a range of housing options and solutions;
- Be outcome focussed.

The challenges faced by the Council in terms of housing allocations were also highlighted. These challenges resulted from national legislative drivers such as the Homelessness Reduction Act 2017, from Government initiatives in terms of reducing rough sleeping and re-invigorating the Right to Buy and developments across the region together with local supply and demand.

It was reported that the Council was due to commission Housing Quality Network, an independent organisation, to support the Council in looking at insight and intelligence to understand impacts and trends and to inform both Housing Allocations Policy and Homes Strategy.

A snapshot of activity on the Housing Register was provided and it was reported that each household in the highest band and therefore with the highest need had a tailored action plan to place them into suitable accommodation. It was highlighted that the numbers in B&B accommodation had been reduced significantly. This was reported to have resulted from effective prevention work and using Cabinet approved scheme to utilise private sector leasing scheme and utilising some council stock effectively in place of any B&B accommodation.

It was reported that given the complexity of housing need and the pressures which existed, it was important to ensure that the principles around housing allocations were clear and applied consistently.

The Assistant Director Neighbourhoods highlighted that the draft Housing Allocations Policy was being prepared which was planned to be presented to Cabinet at the end of November 2018 to enable the commencement of the statutory consultation period. The following principles were under consideration for inclusion in this draft Housing Allocations Policy:

- Managing expectations and ensuring there was a realistic assessment of housing needs;
- Robust review process, with more frequent reviews to ensure that real housing need was clear;
- Consideration of financial resources and the need to balance this with access to subsidised housing;
- Strengthening local connection;
- Focussed management of households in most need;
- Improved delivery.

The next steps for consideration, consultation and approval of the revised Housing Allocations Policy were reported which included consideration by Cabinet of the draft policy at the end of November 2018, which would start the statutory consultation period, during which it was requested that a more detailed assessment of the policy be undertaken at an upcoming scrutiny meeting prior to full approval being sought from full Council at the 19 March 2019 Council meeting.

Councillors highlighted the need to consider further the retention on the Housing Register of households within Band 4, where there was least housing need.

Further clarification was sought on how the numbers in B&B accommodation had been reduced so significantly. It was reported that a focus on prevention and the utilisation of interim accommodation prior to moving households into a more permanent setting had all contributed as well as the provision of a tailored approach to resolving issues before an immediate housing need presented.

It was agreed that, subject to Cabinet agreeing the timescales and the consultation commencing as expected, this Committee would undertake a detailed review of the draft Housing Allocations Policy and the consultation responses received at its meeting on 22 January 2019.

The Chair thanked Councillor Thurgood, the Executive Director Communities and the Assistant Director Neighbourhoods, who then left the meeting.

23 MOTION WITHOUT NOTICE TO AMEND ORDER OF BUSINESS

To change the order of business in the agenda, proposing that item 11 be dealt with before item 10, under rule 9.1.3.

(Moved by Councillor R Ford and seconded by Councillor R Claymore)

24 TAMWORTH OFFER - EAR WAX

Councillor Bilcliff reported that following a review of GP practices in Tamworth, only one practice did not provide an ear wax removal service. Furthermore, both the Robert Peel Hospital and the Samuel Johnson Hospital provided a removal service on referral by a GP.

Councillors agreed the importance of residents being able to access this service locally.

Councillor Bilcliff agreed that he would seek further clarification on why the one GP practice had discontinued provision of the service and report back to a future meeting.

25 FIRST RESPONSE

It was agreed that this item be considered at a future meeting of the Committee.

26 HEALTH & WELLBEING SCRUTINY COMMITTEE WORK PLAN

Councillor Ford reported that the Committee was due to receive safeguarding updates and that these would be added to the Work Plan. It was also reported that a request had been received from the Derby and Burton Hospitals NHS Foundation Trust to attend a future meeting to provide an update on the merger of the hospitals, however, confirmation as to which meeting they could attend was awaited.

Health and Wellbeing Scrutiny Work Plan

Work Plan 2018 - 2019	
DATE	SUBJECT
27th November	<p>Safeguarding Update (Councillor Doyle to attend and Officers)</p> <p>Update on Tamworth Offer in relation to Ear Wax Removal (RB)</p> <p>Invite First Response to attend – date TBC (RK)</p> <p>Update on mental health item (Staffordshire CC – AL)</p> <p>Midwifery Care (RF to put together a proposal form)</p> <p>Working Group feedback on GP Provision (Sub Committee – MO, JF, AB, MG)</p> <p>TBC – Derby and Burton Hospitals NHS Foundation Trust – to attend November or January meeting.</p>
22nd January	Housing Allocations Policy
22nd January	Blood Donations (RF to put together a proposal form)
TBC – 22nd January	TBC – Derby and Burton Hospitals NHS Foundation Trust – to attend November or January meeting.
27th February	Safeguarding Update (Councillor Doyle and Officer to attend)
TBC – 6th March	Loneliness – Joint Working Group with Corporate Scrutiny (Sub Committee RB)
Regular updates	Burton and Derby Hospitals Merger Update
TBC	Disabled Facilities Grant
Matters to be circulated between meetings in writing	Staffordshire mental health provision and new Mental Health Policy update (AL to provide report)

Upcoming Health and Wellbeing Scrutiny Committee Meetings

27th November, 22nd January, 27th February and 6th March,

Upcoming Relevant Accountability Sessions/County Council Meetings

Healthy Staffordshire Select Committee – 29 October, 3 December, 4 February, 19 March, 5 April

Chair

DRAFT

Health & Wellbeing Scrutiny Committee

27th November 2018

Report of the Children & Families Safeguarding Officer

SAFEGUARDING CHILDREN AND ADULTS AT RISK OF ABUSE AND NEGLECT EXEMPT INFORMATION

None

PURPOSE

The purpose of the report is to provide a biannual safeguarding update to the Health & Wellbeing Scrutiny Committee.

RECOMMENDATIONS

That Members:

Review the report and raise any questions in relation to the content with the Assistant Director – Partnerships in collaboration with the Portfolio Holder for Communities and Public Health, and thereafter endorse.

EXECUTIVE SUMMARY

Tamworth Borough Council has a legal responsibility to safeguard children and adults with care and support needs from abuse and neglect. The safeguarding children and adults at risk of abuse and neglect policy and procedure provides the framework for safeguarding, and demonstrates the Council's commitment to safeguard children and adults at risk.

Safeguarding is integrated into the day-to-day operations of the Council. The Council responds to all safeguarding concerns raised in line with the safeguarding procedure. Reporting of concerns is fundamental in ensuring that children and adults at risk receive the necessary support to safeguard and promote their welfare.

The following information provides an overview of the number of safeguarding referrals received and an update on the safeguarding work that has taken place since the last update provided to the Committee on the 9th January 2018.

Safeguarding Statistics

This year statistics for January to September 2018 saw an increase in the total number of referrals from the previous year, 53 concerns were raised through the Council's reporting procedure, 43 safeguarding concerns were in relation to adults and 10 related to children.

Figures attached as Appendix 1.

Safeguarding Children and Adults at risk of Abuse and Neglect Policy and Procedure

The safeguarding policy is in the process to be updated in regards to changes within the organisation, along with the new changes in working together 2018 and the new formation for Children's Safeguarding Boards. The policy will also update on the new criminal exploitation for children known as County line's and peer on peer abuse.

Safeguarding Training

A rolling programme of safeguarding training is in place, Level 1 safeguarding training was updated through the on line e-learning package which all staff have to complete and must be refreshed every three years. A number of service specific safeguarding workshops have taken place for housing staff and community safety staff, along with the Children and Families Safeguarding officer attending staff briefings to update on the Safeguarding processes within the Council and meeting to discuss any concerns with the Safeguarding officer.

Face to face sessions delivered to TBC staff by Children and Families Safeguarding Officer at present is 14 with further training to go out to Estates Cleaners/Caretakers and Street Scene employees in November.

There is also an opportunity for Wates to take up this opportunity.

Taxi Driver Training delivered by Children and Families Safeguarding Officer

Two taxi driver safeguarding training sessions for new drivers have taken place with a further two sessions scheduled to take place 12th and 26th November 2018. The licensing team is responsible for booking drivers and passenger assistants on to sessions and the training is delivered by the Children and Families Safeguarding Officer. We have also produced a taxi guidance leaflet that will complement the training but can also refresh on what was highlighted at the training.

Community and Voluntary Sector Training

Two safeguarding sessions have been booked to be delivered to Homestart volunteers in October and November. Support has also been offered to a number of voluntary groups in relation to developing their safeguarding policies and procedures.

Staffordshire Safeguarding Children Board (SSCB) and Staffordshire & Stoke-on-Trent Adult Safeguarding Board (SSASPB)

The District Council Safeguarding Subgroup continues to meet quarterly, sharing good practice and delivering against the business plan. Matters raised at Board level

that impact on District Councils are discussed within this forum. The Council has supported the work of the SSCB in relation to a serious case review by completing an individual management review report. The Children and Families Safeguarding Officer has attended a number of panel meetings in relation to the review. Learning from the review will be disseminated via safeguarding training. Any recommendations will be actioned.

Along with supplying information for the annual report in regards to the safeguarding actions we put in place within the Council that support the boards main priorities for 2018-2021

- Children who are vulnerable to sexual abuse;
- Children who are experiencing neglect as a result of parental substance misuse, domestic abuse and parental mental ill health (when all 3 exist together this is known as the toxic trio and are viewed as indicators of increased harm to children)

Section 11 Audit

The safeguarding board has decided that at present this will be looked into the next financial area due to changes with the board structures.

During 2018 we undertook exercises around the board's priorities that will form as part of the Section 11 audit.

The board did something different this year and asking partner agencies to **send a representative from their organisation** to a one day event to share the progress made against the priorities and what impact the actions taken have had on children young people and their families during facilitated discussions. Discussions will evaluate the evidence provided by agencies and provide challenge where appropriate.

This review helped also to shape the information for the board's annual review.

The SSASPB have requested district councils to provide assurance in relation to safeguarding standards in the Staffordshire adult safeguarding audit. There is not a statutory duty on district councils to complete this audit; however it has been agreed that completing the audit strengthens safeguarding arrangements at a district level and provides assurance to the Board that district councils are meeting their adult safeguarding requirements.

Staffordshire Adult Safeguarding Board

Districts/ boroughs have recently had the opportunity to meet and discuss safeguarding concerns and thresholds with the Board manger and Tamworth lead to understanding the referral process for adult social care, as this has caused some issues when making referrals into the relevant teams. This was a great opportunity to discuss issues around capacity along with self-neglect to help support staff in regards to who and when to make a referral.

Relevant frontline staff will be given update information to ensure best practice is included in all Council processes and procedures.

Multi-Agency Partnership Working

To effectively safeguard children and adults at risk from abuse and neglect appropriate sharing of information is paramount. Multi-agency partnership working arrangements in Tamworth continue to develop and strengthen. The Tamworth Vulnerability Partnership continues to be well supported by key agencies. The Children and Families Safeguarding Officer attends and records the minutes and follows up any actions at the weekly TVP meeting.

Child Sexual Exploitation Panel meetings

The Staffordshire Multi-agency CSE Panels continues with quarterly meetings held at Lichfield District Council to grow and develop with the help and support offered by partner agencies and practitioners across the county.

Relevant information from the TVP is shared with the CSE panel and action in relation to disruption is carried out by the Community Safety Partnership.

- Providing support and guidance to practitioners at an operational level.
- Assisting local authorities, police forces, local safeguarding boards and other organisations with strategic planning and responses to CSE.
- Supporting professionals via a resources library, containing a wide range of tools aimed at addressing CSE.
- Operating an out-of-hours helpline for professionals who require immediate assistance.
- Developing a register of skills and knowledge consisting of practitioners and agencies who can be deployed to assist professionals and agencies in tackling CSE.

The Council is also now a member of the NWG network formerly The National Working Group for sexually exploited children and young people. This is a charitable organisation formed as a UK network of over 14,500 practitioners who disseminate information to professionals working on issues of child sexual exploitation and trafficking within the UK.

Modern Slavery

The Council has provided information in leaflet form in regards to modern slavery as it is key that we understand all potential modern slavery risks related to Council business and to put in place steps that are aimed at ensuring there is no slavery or human trafficking in our business or supply chains.

Section 54 of the Modern Slavery Act 2015 imposes a legal duty on organisations which supply goods and/or services from or to the UK and have a global turnover above £36 Million, to publish a modern slavery and human trafficking statement each year.

A revised Modern Slavery and Transparency statement for 2018/19 has been produced by the AD Partnerships, agreed by CMT and will be endorsed by the Audit and Governance Committee in February 2019 before recommendation to Cabinet and publication on the Tamworth Borough Council website.

Communications

Safeguarding posters will be updated and printed for staff to know who to contact for support, advice and to make referrals.

OPTIONS CONSIDERED

This report is prepared at the request of the Portfolio Holder for Communities and Public Health, the only option apart from producing the report, would be to not produce a report.

RESOURCE IMPLICATIONS

There are no immediate financial implications arising from this report. The cost of training and materials will be met from existing budgets.

LEGAL/RISK IMPLICATIONS BACKGROUND

The Safeguarding Children and Adults at Risk of Abuse and Neglect Policy has been risk assessed and no significant risks exist. From a legal perspective the authority is meeting its expectations and requirements in relation to vulnerable children and adults at risk.

SUSTAINABILITY OPTIONS

The policy and staff in this important service will continue to operate locally and in conjunction with partners to sustain the levels of support, training and guidance required.

BACKGROUND INFORMATION

Tamworth Borough Council has both a legal and moral duty to protect vulnerable children and adults at risk from harm. The Children Act 1989 and 2004 along with the associated government statutory guidance sets out our legal responsibilities for protecting children. The Care Act 2014 along with associated government statutory guidance recognises and reinforces that organisations make a significant contribution to adult safeguarding.

Where a member of staff has concerns that a child or an adult with care and support needs, is at risk of, or is suffering abuse or neglect they must report these concerns.

REPORT AUTHOR

Children & Families Safeguarding Officer, Jackie Hodgkinson

Appendices

None at this time

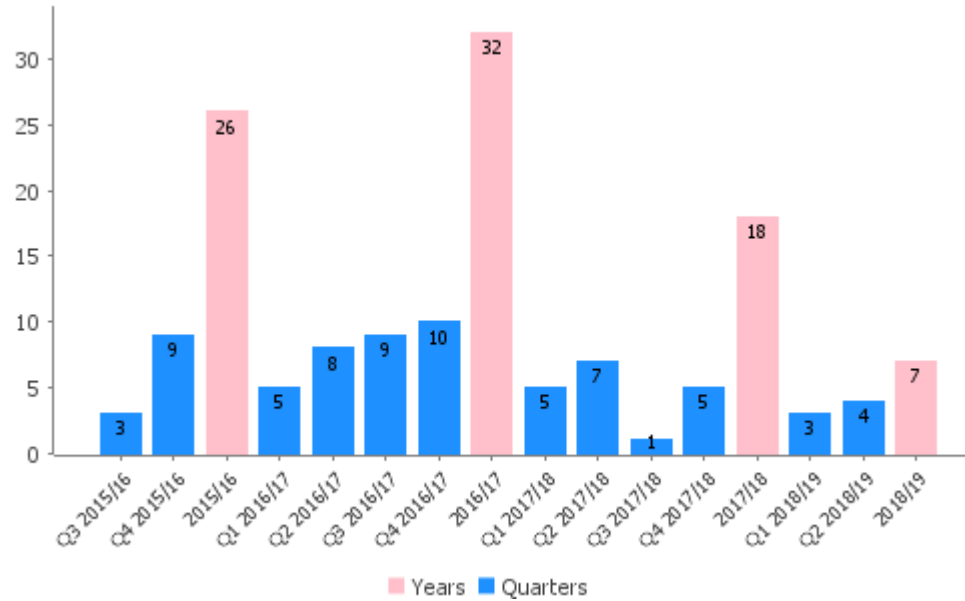
Safeguarding Performance Indicators

Performance Indicator

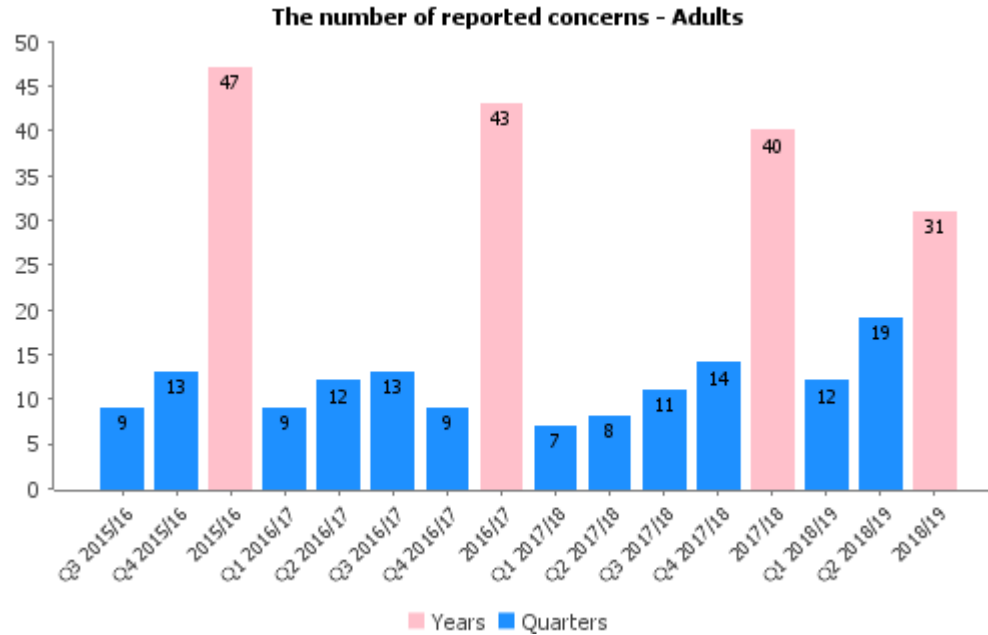
Trend Chart

The number of reported concerns - Children

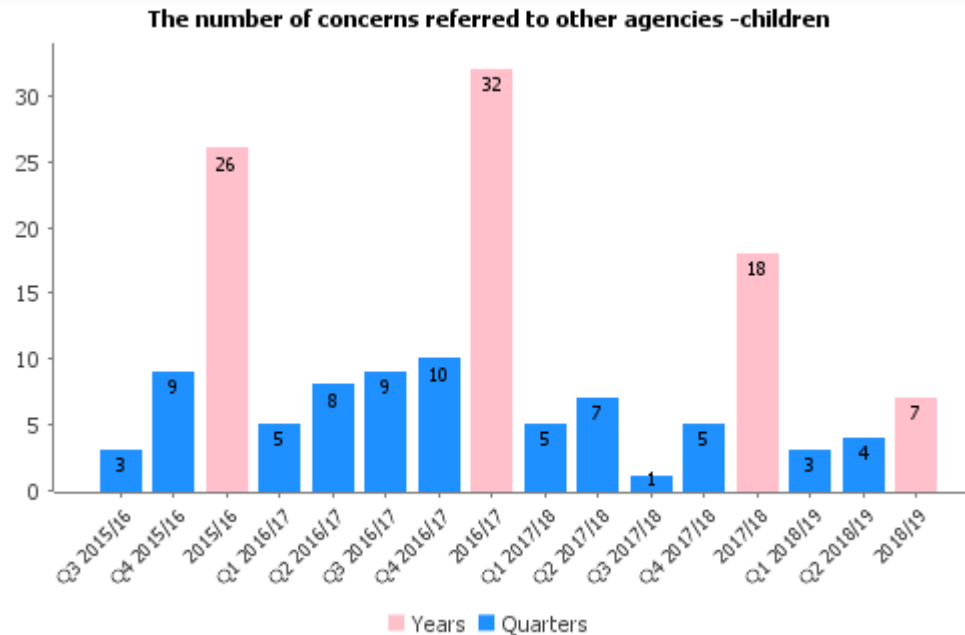
The number of reported concerns - Children



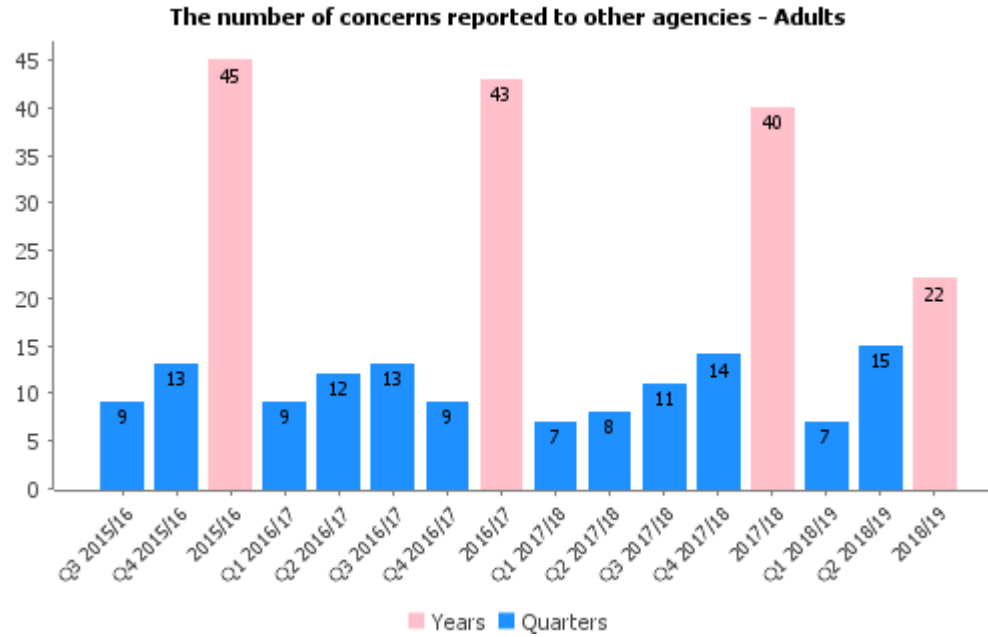
The number of reported concerns - Adults



The number of concerns referred to other agencies - children



The number of concerns reported to other agencies - Adults



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Health and Wellbeing Scrutiny Work Plan

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